

**Board of School Trustees Regular Meeting Minutes
Hamilton Community Schools
903 South Wayne Street
Hamilton, IN 46742**

Date Posted: August 13, 2018

Meeting Date: August 20, 2018

Meeting Time: 6:30 p.m.

Location: Board Room, Hamilton Jr./Sr. High School

***MEMORANDUM OF MEETING**

Those present representing the Hamilton Community Schools Board of School Trustees: President, Mark Gould; Vice President, Robert Gaff; Secretary, Stacy Shull; and Members, Jeremy Hill and Lee Stoy

Absent: None.

Representing the administration: Superintendent, Anthony Cassel; Treasurer, Brittany Taylor; Jr./Sr. High School Principal, Chris Gerbers; Jr./Sr. High Assistant Principal, Justin Hoard and Elementary Principal, Greg Piatt.

Visitors in attendance were: Kathryn Bassett, KPC News Journalist

<u>Motion made by</u>	<u>Second</u>	<u>Vote</u>	
			1. CALL TO ORDER by Mark Gould at 6:30 p.m. MISSION: Engaging today's learners to be tomorrow's leaders. VISION: Small school, small town, BIG dreams!
RG	JH	5-0	2. APPROVAL OF AGENDA
			3. PATRON PARTICIPATION – None.
RG	JH	3-0 Abstained	4. CONSENT AGENDA • Claims Docket

		Mrs. Shull and Mr. Stoy	<ul style="list-style-type: none"> • Approval of Minutes <ul style="list-style-type: none"> i. Hearing for Additional Appropriations July 16, 2018 ii. Regular Meeting July 16, 2018 • Personnel Report: <ul style="list-style-type: none"> <u>New Hires:</u> <ul style="list-style-type: none"> i. Gloria White, HS English 4/7 ii. Rodger Kirkpatrick, HS Physical Education (reassigned) iii. Mindy McConnell, HS Science iv. Faye Stephens, Paraprofessional, Functional Skills v. Claire Smith, Deputy Treasurer vi. Brittany Taylor, Treasurer vii. Renee Stoy, Food Service viii. Katie Gaetz, Secretary Elementary (reassigned) ix. Amber Skees, Paraprofessional, Elementary x. Megan Books, Elementary Grade 5 Teacher xi. Jennifer Cassel, Media Specialist/Grant Manager xii. Jacklyn Faulkner, Paraprofessional, Elementary <u>Resignations:</u> <ul style="list-style-type: none"> i. Kim Anderson, Elementary Teacher ii. Katie Gaetz, Paraprofessional, Functional Skills iii. Stephanie Noyes, Secretary Elementary iv. Kiley Nafziger, Paraprofessional, Elementary / Bus Driver v. Michelle Getts, Paraprofessional, Elementary vi. Jennifer Wells, HS Teacher / Corp Media Specialist vii. Heather (Elzey) Ellis, Elementary Teacher viii. Michelle Police, Paraprofessional, Functional Skills <u>ECA Hires 2018-2019:</u> <ul style="list-style-type: none"> None to report at this time • Receipt of Funds: none
RG	JH	5-0	5. NEW BUSINESS <ul style="list-style-type: none"> a) Consider Awarding Contract for Superintendent to Anthony J. Cassel for the period 2018-2021 with an annual salary of \$95,000 equal to previous Superintendent’s offer.

			<p>6. SUPERINTENDENT’S REPORT</p> <ul style="list-style-type: none"> • Water softener unit is 20 years old and is not working. Had a quote at the end of last school year to replace the unit and have asked Mr. Hennessey, Maintenance Director to get in contact and begin the replacement process. This should be a 3-day install and there should be no disruption because the current fix by passes the old softener unit. • Governor Holcomb has offer a free metal detector wand, one per 250 students. We have received the wand along with guidelines. Mr. Cassel commented that we probably will not have need to use it. • Mr. Gould and Mr. Cassel spoke to Lion Club members during the monthly meeting. The club member seemed to be very supportive of the direction our school is headed. • Mrs. Taylor and Mr. Cassel will be participating in a due-diligence conference call with Ice-Miller, Umbaugh, and Randy Hesser regarding the General Bond Obligation Issuance. • Mr. Gould and Mr. Cassel will attend the fall Conference for Indiana School Board Association on September 10-11, 2018. • Reviewing bus driver pay in an effort to become competitive with area districts. Beginning of this school year the corporation has lost two drivers leaving us with a sub driver and a driver in training. Mr. Cassel feels that we can be competitive with a minimal investment. His goal is to get back to five bus routes, which would reduce the number of students on a bus and have a more appropriate amount of time riding the bus. Currently all students are picked up using four bus routes. • Good start to our school, showing in our student management system an enrollment of 298 students which is ten students up from end of last school year. We have a real positive start to the new year.
			<p>7. ADMINISTRATORS’ REPORT</p> <ul style="list-style-type: none"> • Mr. Piatt met with all the elementary student to get them excited about another school year and went over expectations for this year. Elementary PTO held a “Back to School Bash” in the evening and treated student, friends, and family to dinner and games. Thanked Wal-Mart Distribution Center for donating 50 passes to the Fort Wayne Children’s Zoo. Welcomed new Paraprofessionals, Mrs. Kristy Chipman, Mrs. Amber Skees, and Miss Jacklyn Fulkner, along with 5th Grade Teacher, Mrs. Megan Books. • Mr. Gerbers reported the Maker Space area is coming together with the 3D printers install and students assembling some of the robotics projects. Student are looking forward to attending

			<p>Tech Fest 2019 on November 16th in Fort Wayne. Partnering with the Northeastern Center a “Your Life” presentation will be shown to our students on October 9. NWEA Testing is scheduled for the last week of August. School Picture will be taken on September 6. Praised the bus drivers for their efforts in creating new bus routes to service all of our students. Happy to share that the Jr./Sr. High School us up 10% from the end of last year.</p> <ul style="list-style-type: none"> • Mr. Hoard complemented Mr. Charleswood for his help with taking on the sub bus driver position and Brad Hennessey for being flexible with the maintenance schedule. Plans are being made to bring our girls basketball team to the Bankers Life Fieldhouse for a friend scrimmage game. More information will be provided as it becomes available.
			<p>8. TREASURER’S REPORT</p> <ul style="list-style-type: none"> • Shared completion of claims with the School Board. Mr. Cassel commented on a job well done by the central office staff.
			<p>9. SCHOOL BOARD MEMBER COMMENTS</p> <ul style="list-style-type: none"> • Mr. Stoy heard the Elementary PTO bought school supplies for all elementary students, “Is this true?” Mr. Piatt and Mr. Cassel confirmed that the night before school started, PTO member were busy packing students supplies up for each classroom. All board members were very impressed by this gift and gave “Thanks!” to the Elementary PTO. • Mrs. Shull shared her appreciation for the bus drivers and how they have stepped up to meet the need of our school families. • Mr. Gaff mentioned that the Annual Hamilton Summer Fest will be held this Saturday, August 25, 2018. Also commented how pleased he was to hear of the student enrollment increase.
RG	JH	5-0	10. ADJOURNMENT at 6:52 p.m.

**Upcoming Events:
September 17, 2018: Regular Board Meeting at 6:30 p.m.**

Respectfully submitted,

Hamilton Community Schools
Board of School Trustees

Mark Gould, President

Robert Gaff, Vice President

Stacy Shull, Secretary

Jeremy Hill, Member

Lee Stoy, Member

*Memorandum of Meeting reflects date, time and location of meeting; members of the governing body recorded as either present or absent; general substance of all matters discussed, proposed, decided; record of all votes taken, by individual members if there is a roll call.