

**Board of School Trustees Regular Meeting Minutes
Hamilton Community Schools
903 South Wayne Street
Hamilton, IN 46742**

Date Posted: May 14, 2018

Meeting Date: May 21, 2018

Meeting Time: 6:30 p.m.

Location: Board Room, Hamilton Jr./Sr. High School

***MEMORANDUM OF MEETING**

Those present representing the Hamilton Community Schools Board of School Trustees: President, Mark Gould; Vice President, Robert Gaff; Secretary, Stacy Shull; and Members, Jeremy Hill and Lee Stoy (late arrival 6:31 P.M.).

Absent:

Representing the administration: Superintendent, Dr. Nicole Singer; Treasurer, Robin Byler; Elementary Principal, Greg Piatt; Jr./Sr. High School Principal, Chris Gerbers; and Jr./Sr. High Assistant Principal, Justin Hoard.

Visitors in attendance were: Mindy Stevens, Susan Cowl, Tina Bosse, Carol Leitzel, and Julie Friend.

<u>Motion made by</u>	<u>Second</u>	<u>Vote</u>	
			1. CALL TO ORDER by Mark Gould at 6:30 p.m. MISSION: Engaging today’s learners to be tomorrow’s leaders. VISION: Small school, small town, BIG dreams!
RG	JH	4-0	2. APPROVAL OF REVISED AGENDA (6-b-i)
			3. MAGNIFICENT MARINES – Spotlighting Student/Teacher Success Mr. Smith, HS Business Teacher shared a video of students answering questions on Dual Credit courses at Trine University, Ivy Tech along with Shotcut video editing. Participating students

			Josh Catterall, Senior; Thomas Harmes, Junior; Ethan Cobb, Junior; and Jeremiah Zehrstetzel, Grade 8. Side note, the number of Dual Credit courses offered has increased from last year.
			<p>4. PATRON PARTICIPATION</p> <p>Mrs. Mindy Stevens, Elementary Teacher, talked about the impact on students in larger classes. She believes that student would really benefit from keeping two Kindergarten classes and two First Grade Classes as we move forward. Mr. Gould commented that there are some very large decisions to be made in the upcoming months and the importance of attending the Community Meeting on May 22, 2018 to provide a fuller picture of what HCS is facing in the future. Mrs. Stevens commented, that she has taught for 35 years and would like to see the same quality of teaching continue, even if for a short period of time.</p>
RG	JH	5-0	<p>5. CONSENT AGENDA</p> <p>a. Claims Docket</p> <p>b. Approval of Minutes</p> <p> i. Regular Meeting, April 16, 2018</p> <p> ii. Executive Session, April 16, 2018</p> <p>c. Personnel Report</p> <p>Leaves: Heather Elzey, April 17-May 9, 2018</p> <p>Resignations: Julie Buss, Functional Skills Instructional Assistant; Taylor Fry, HS Health and PE Teacher (pending); Jessica Hoffman, HS Science Teacher; Susie Jones, HS Spanish Teacher; Tracie Gunder, School Cafeteria; and Kiley Nafziger, School Cafeteria.</p> <p>Retirements: Deb Headley, Elementary Teacher (22 years of service) and Kris Oberlin (31 years of service), Elementary Instructional Assistant. Mr. Gould would like to thanks both ladies for performing at the top of their profession, commends them and wish them well in retirement. Dr. Singer added that both ladies are looking forward to spending time with family and will be missed.</p> <p>New Hires: Kristy Chipman, Elementary IA (pending parapro certification) and Kiley Nafziger, Elementary IA (pending parapro certification). See attachment for more information.</p> <p>d. Receipt of Funds: Hamilton Booster Club donation of \$1,000 to the National Honor Society.</p>
RG	JH	5-0	<p>6. NEW BUSINESS</p> <p>a. Safe & Caring Environment</p> <p> i. Elementary School Student Handbook</p> <p> Recommendation to approve the attachment Elementary School Student Handbook. See attachment with highlighted changes to be made. No questions.</p>
RG	JH	5-0	<p> ii. Junior/Senior High School Student Handbook</p> <p> Recommendation to approve the attachment Junior/Senior High School Student Handbook.</p>

RG	JH	4-1 Nay LS	<p>See attachment with suggested changes to be made. No questions.</p> <p>b. Achieving Excellence</p> <p>i. Planned eLearning August 22, 2018 for Professional Development Conversations with the Teacher’s Association demonstrate they would like Carolyn Coil to return in the fall for a professional development that was scheduled for Jun4, 2018. Carolyn worked with our staff at the beginning of this school year on “Differentiation of Instruction”. This is an additional day of eLearning above the five days previously approved for the 2018-2019 School Calendar. It is recommended that the Board approve an eLearning day on August 22, 2018 for the purposes of professional development. Mr. Stoy is not opposed to the need of professional development for the teachers but, don’t use eLearning Days for this purpose.</p> <p>c. Effective Use of Resources</p> <p>i. Summer School Staff-High School It is recommended that the Board approve Shannon Beard, Laura Hoard, Paige Hook, and Sean Wagner as teachers for summer school at the rate of \$25.00 /hour with a shared, total, number of days not to exceed twenty (20).</p> <p>ii. Letter of Engagement-IceMiller It is recommended that the Board approve the letter of engagement for Jane Herndon of IceMiller to counsel the upcoming HVAC project, which is necessary to utilize General Obligation Bonds (GP Bonds).</p> <p>iii. Letter of Engagement-Umbaugh & Associates It is recommended that the Board approve the letter of engagement for Curt Pletcher partner with Umbaugh & Associates with the upcoming HVAC project and potential operating referendum, it will be necessary to utilize financial forecasting services.</p> <p>d. Accountability for Growth</p> <p>i. Approval of NEOLA Policy Volume 29 Number 2 (see attached) A first reading of this policy was held in March and a second reading was held in April. With there being no further questions, it is recommended the Board approve NEOLA Policy Update 29.2 as presented.</p> <p>ii. Second Reading of NEOLA Policy Volume 30 Number 1 (see attached). No questions asked.</p> <p>iii. Second Reading of NEOLA Policy 3139 (see attached). No questions asked.</p>
			<p>7. SUPERINTENDENT’S REPORT</p> <ul style="list-style-type: none"> • Dr. Singer hosted a local Business Appreciation Breakfast held on May 15, 2018. We enjoyed visiting with the handful of patrons in attendance and expressing our appreciation for their support of the school corporation.

			<ul style="list-style-type: none"> • Tomorrow May 22, 2018, Senior Citizen Thank You Breakfast will be held. Based on the number of RSVPs received there will be a small group attending. • In March, April, and May several “Coffee with the Superintendent” dates at Four Corners Deli and Rodger’s have been well received. Wednesday May 23, 2018 at 7:45 a.m. will be the last coffee date. • June 4th will be the last Teacher day, with a staff recognition program at 10:00 a.m. Recognize our retirees and staff member for 5, 10, 15, and so on years of service. • Lastly, there will be the Community Meeting tomorrow night May 22, 2018 at 6:00 p.m. to be held in the main gymnasium to discuss the future HVAC projects and future financial needs.
			<p>8. ADMINISTRATORS’ REPORT</p> <ul style="list-style-type: none"> • Mr. Gerbers shared Senior Awards and Scholarship breakfast was held Friday, May 18, 2018 at 7:30 a.m. Great turn out of parents and appreciate all of the scholarship presenters. He commented, “That there were at least 20 scholarships our students did not even apply for that were available to Hamilton Graduates.” Every senior was recognized during the morning events. Finals are coming up this Thursday, Friday and next Tuesday. Friday there will be a senior lunch and senior walk through the elementary school. Baccalaureate is scheduled for Wednesday, May 30 at 6:00 p.m. and Graduation will be on Friday, June 1, 2018 at 7:00 p.m. Senior students have asked one of our retirees to be a guest speaker. • Mr. Hoard added athletics are winding down with Golf ending mid-June. Jacob Pattee, Varsity Golfer miss qualifying for “All Conference” by 1 stroke in a group of 100 golfers in the conference meet last weekend. Track sectionals have been held and Kaitlyn Stoy personal record on the 200, ending the year on a good note. Yassine Dhouib, one of our foreign exchange students was able to score one point for our boys’ team of three while running fast in his heels in the 400. Dawson Miller, JH student represent Hamilton in golfing and running. In one meet, Dawson won long jump, discus, and the 100. Lastly Baseball sectionals this Wednesday, May 23, playing in game 2 beginning around 7:30 p.m. against Bethany Christian at Fremont. • Mr. Piatt reported the Elementary students participated in “Field Day” Friday, May 18 in the afternoon. There were 9 stations set up for students to participated in around the Track & Field area. Last awards program will be held on Tuesday May 29, at 9:00 a.m., last PRIDE CLUB event on Tuesday, May 22 where student will play at Friendship Park and Dairy Queen in Angola.
			<p>9. BUSINESS MANAGER/TREASURER’S REPORT</p> <ul style="list-style-type: none"> • Mrs. Byler currently working on quarterly and half-year reports. Several item to wrap up the end of the year along with looking at all of the upcoming 2019 budget changes.
			<p>10. SCHOOL BOARD MEMBER COMMENTS</p> <ul style="list-style-type: none"> • Mr. Gould will log into an ISBA webinar taking place on Funding on May 23, 2018 at noon. Dr. Singer added that information will be presented in June on these funding changes.

			<ul style="list-style-type: none"> • Mr. Hill, commented on Dawson’s ability to play in any kind of weather and in fact plays better in bad weather.
RG	JH	5-0	11. ADJOURNMENT at 7:36 p.m.

**Upcoming Events:
June 18, 2018: Regular Board Meeting at 6:30 p.m.**

Respectfully submitted,

Hamilton Community Schools
Board of School Trustees

Mark Gould, President

Robert Gaff, Vice President

Stacy Shull, Secretary

Jeremy Hill, Member

Lee Stoy, Member

*Memorandum of Meeting reflects date, time and location of meeting; members of the governing body recorded as either present or absent; general substance of all matters discussed, proposed, decided; record of all votes taken, by individual members if there is a roll call.