

Board of School Trustees Regular Meeting Minutes

**Hamilton Community Schools
903 South Wayne Street
Hamilton, IN 46742**

Date Posted: January 8, 2018

Meeting Date: January 15, 2018

Meeting Time: 6:30 p.m.

Location: Media Center, Hamilton Jr./Sr. High School

***MEMORANDUM OF MEETING**

Those present representing the Hamilton Community Schools Board of School Trustees: President, Mark Gould; Vice President, Robert Gaff; Jeremy Hill and Stacy Shull.

Absent: Secretary, Lee Stoy; Members

Representing the administration: Superintendent, Dr. Nicole Singer and Treasurer, Robin Byler

Visitors in attendance were: Kelly Shafer

<u>Motion made by</u>	<u>Second</u>	<u>Vote</u>	
JH SS JH	RG JH RG	3-0 3-0 3-0	1. Election of Officers President: Mr. Gould Vice President: Mr. Graff Secretary: Mrs. Shull
			2. CALL TO ORDER by Mr. Gould at 6:30 P.M. MISSION: Engaging today's learners to be tomorrow's leaders. VISION: Small school, small town, BIG dreams!
			3. MAGNIFICENT MARINES – Spotlighting Student/Teacher Success Due to school cancelation, Magnificent Marines has been postponed to next month's meeting.

RG	JH	4-0	4. APPROVAL OF AGENDA
			5. PATRON PARTICIPATION –
RG	JH	4-0	6. CONSENT AGENDA a. Claims Docket i. Regular Meeting November 16, 2017 b. Personnel Report: none c. Receipt of Funds: none
			7. NEW BUSINESS
RG	JH	4-0	a. Safe & Caring Environment - none
RG	JH	4-0	b. Achieving Excellence - none
RG	JH	4-0	c. Effective Use of Resources
RG	JH	4-0	i. Appointment of School Corporation Legal Counsel Mr. Tim Shelly, with Warrick & Boyn LLP of Elkhart, IN
RG	JH	4-0	ii. Appointment of School Corporation Treasurer Mrs. Robin Byler with Hamilton Community Schools
RG	JH	4-0	iii. Appointment of School Corporation Deputy Treasurer Mrs. Cheri Dove with Hamilton Community Schools
RG	JH	4-0	iv. Appointment of School Corporation ECA Treasurer Ms. Lori Zimmerman with Hamilton Jr./Sr. High Schools
RG	JH	4-0	v. Establishment of Bond for Treasurer, Deputy Treasurer, and ECA Treasurer Bonded amount for Treasurer \$50,000, Deputy Treasurer and ECA Treasurer \$25,000. Bonds are financed through Farmers State Bank.
RG	JH	4-0	vi. Appointment of Finance Committee All current Hamilton School Board Members
RG	SS	4-0	vii. Appointment of ISBA Delegate Mr. Mark Gould
JH	SS	4-0	viii. Appointment of Hamilton Park Board Representative Mr. Robert Gaff
SS	JH	4-0	ix. Appointment of Hamilton Redevelopment Committee Representative Mr. Robert Gaff

SS	RG	4-0	x. Appointment of Teacher Contract Negotiation Committee Mr. Robert Gaff and Mr. Jeremy Hill d
RG	JH	4-0	xi. Establishment of Schedule of Board Meetings for the period of January 1- December 31, 2018 (see attachment) Mr. Gaff requested that the comment “Subject to change due to unforeseen reasons” be added to the Schedule of Board Meetings.
RG	JH	4-0	xii. Approval of ECA Fund Listings (see attachment) xiii. Extracurricular Report – moved to February 19, 2018 board meeting xiv. Website Report – Kelly Shafer presented proposed Website Design Changes to bring the school’s web site up to date. The new website design has screen reader capability, free reader capability, modern consistent look and ADA accessibility. New design is geared for viewing on a mobile phone. Working towards a February 15, 2018 launch date
			d. Accountability for Growth - none
			8. SUPERINTENDENT’S REPORT <ul style="list-style-type: none"> School will be in session February 16, April 13, and April 20 due to weather related school closures. Friday April 27 is the last built in snow day. e-Learning survey was sent out to teachers and parents. responses have been favorable. State of Accounts, 2014-2016 Audit Exit Conference was on January 10, 2018 went well and it will take 45 days to finalize reports.
			9. ADMINISTRATORS’ REPORT – none
			10. BUSINESS MANAGER/TREASURER’S REPORT <ul style="list-style-type: none"> Mrs. Byler reported Audit Exit Conference complete, closed out year end, working on Staff W-2 forms and Form 9. Provided a calendar of comparison for yearly expenses and revenues for 2016 and 2017.
			11. SCHOOL BOARD MEMBER COMMENTS – Mr. Gaff reported the Parks Board of Recreation would like to fire up the Hamilton Basketball skills training week during the summer. Dr. Singer added Coach Beard and varsity boys held mini skills on Saturdays prior to Christmas break. The Park Board is planning to resurface the basketball court this spring.
JH	RG	4-0	12. ADJOURNMENT at 7:22 p.m.

**Upcoming Events:
January 15, 2018: Regular Board Meeting at 6:30 p.m.**

Respectfully submitted,

Hamilton Community Schools
Board of School Trustees

Mark Gould, President

Robert Gaff, Vice President

Lee Stoy, Secretary

Jeremy Hill, Member

Stacy Shull, Member

*Memorandum of Meeting reflects date, time and location of meeting; members of the governing body recorded as either present or absent; general substance of all matters discussed, proposed, decided; record of all votes taken, by individual members if there is a roll call.