

**Board of School Trustees Regular Meeting Minutes
Hamilton Community Schools
903 South Wayne Street
Hamilton, IN 46742**

Date Posted: December 11 2017

Meeting Date: December 18, 2017

Meeting Time: 6:30 p.m.

Location: Media Center, Hamilton Jr./Sr. High School

***MEMORANDUM OF MEETING**

Those present representing the Hamilton Community Schools Board of School Trustees: President, Mark Gould; Vice President, Robert Gaff; Members, Jeremy Hill and Stacy Shull.

Absent: Secretary, Lee Stoy

Representing the administration: Superintendent, Dr. Nicole Singer; Treasurer, Robin Byler; Elementary Principal, Greg Piatt; Jr./Sr. High School Principal, Chris Gerbers; and Jr./Sr. High Assistant Principal, Justin Hoard.

Visitors in attendance were: Emeline Rodenas

<u>Motion made by</u>	<u>Second</u>	<u>Vote</u>	
			1. CALL TO ORDER by Mr. Gould at 6:30 p.m. MISSION: Engaging today’s learners to be tomorrow’s leaders. VISION: Small school, small town, BIG dreams!
			2. MAGNIFICENT MARINES – Spotighting Student/Teacher Success Mrs. Richter is planning on talking about our summer PD with Carolyn Coil and how she is implementing some of those practices in her lessons. Her art class has been adopting some practices of differentiated and cross curricular instruction. She will show along with her students what that looked like recently with a Tic-Tac-Toe Differentiation project.

RG	JH	4-0	3. APPROVAL OF AGENDA
			4. PATRON PARTICIPATION –
RG	JH	4-0	5. CONSENT AGENDA a. Claims Docket i. Regular Meeting November 16, 2017 ii. Executive Session November 16, 2017 b. Personnel Report: Resignation of Stacy Simms and ECA Winter/Spring Activities. c. Receipt of Funds: Mat and Rachel Steury, Cafeteria Account, \$175.00
RG	JH	4-0	6. NEW BUSINESS a. Safe & Caring Environment To recap, several cooling units (6-8) have went offline over the last 18 months. This leaves a number of classrooms with no air conditioning. It is anticipated that several more will not function correctly as the heating and cooling season continues this year. Additionally, the life of the original units from 2007 is about 8-10 years. They are nearing the end of their life. The boiler system upgrade was Phase 1 of a multiphase, multiyear project. Phase 2 of the project was to update the air conditioning units. Phase 3 of the project was to add cooling for our gymnasiums. Advertise for a Qualified Provider for Guaranteed Savings Project. In order to secure industrial grade numbers, plan a project scope, and develop a timeline, the corporation needs to advertise for a qualified provider to complete a guaranteed savings project. At the end of the advertising process, a partner will be chosen, but there will not be a cost to the corporation until the work begins. The savings of this project will realized in lighting, electricity, water, and natural gas consumption and usage. The majority of the project, once determined, will be funded from the Debt Service fund. It is recommended that the board approve the attached request to advertise for a qualified provider for a guaranteed savings project. b. Achieving Excellence i. Administrator Report on Assessment School principals shared NWEA and ISTEP assessment data and goals for the schools. ii. Hamilton Jr./Sr. Course Guide 2018-2019 School Year
RG	JH	4-0	

RG	JH	3-1-0 Gould Abstained	<p>Attached is the 2018-2019 Hamilton Jr./Sr. High School Course Description Guide for your approval. Mr. Gerbers and Mrs. Holden, counselor, have worked diligently to ensure there are varied course offerings for our students.</p> <p>Additions to the course guide are listed below. The intent with these offerings is to provide an aligned course sequence as well as provide advanced course selections for our students in the areas of English and mathematics as well as several elective areas which will generate vocational dollars.</p> <p>iii. Teacher Appreciation Grant Awards</p> <p>In August the Board approved a policy allowing the superintendent to award Teacher Appreciation Grant dollars to the teachers when received from the Indiana Department of Education. On November 21, 2017, Hamilton Community Schools received \$8,405.59 from the DOE. There are 22 teachers eligible for the award. Each teacher will receive \$382.07, less benefits, on the December 20, 2017 paycheck.</p> <p>Attached for your reference is the policy approved, a list of eligible employees, and the award information from the DOE.</p>
RG	JH	4-0	<p>iv. Discussing on eLearning</p> <p>Dr. Singer shared information from neighboring districts on eLearning. The Board expressed a desire to have her gather more information. Dr. Singer will survey parents, teachers, and students and share details at the next board meeting.</p> <p>c. Effective Use of Resources</p> <p>i. Year End Payroll and Claims</p> <p>As the calendar year comes to a close, it will be necessary to process claims and payroll in order to complete tasks for year-end processes. Additionally, these tasks will also need to be completed prior to the next board meeting on January 15, 2018. Any fiscal tasks completed to close the year will be shared with the board at the next meeting.</p> <p>d. Accountability for Growth</p> <p>i. Discussion on Graduation Pathways</p> <p>Dr. Singer shared information on the new graduation pathways that will go into effect with the Class of 2023. She indicated students will need to secure a diploma, participate in a work or service experience, and pass one assessment (from several choices). Dr.</p>

			Singer indicated changes will be worked on over the next 12 months in order to have course selections ready for students who will be affected January of 2019. She also indicated she would speaking with Senator Kruse and Representative Smaltz later this week to discuss the Pathways.
			7. SUPERINTENDENT’S REPORT Dr. Singer, “Wishes Merry Christmas and Happy Holidays to all! Take time to refresh and renew!”
			8. ADMINISTRATORS’ REPORT <ul style="list-style-type: none"> • Mr. Piatt thanked the Board for allowing the students in grades 4-6 go to the movie “Wonder”. The students had an outstanding time. PTO has been busy with Parents Night Out last week, upcoming Christmas shop and Buffalo Wild Wing Night. PTO continues to fund raise to provide mini grants for teachers and school supplies for students in need. Elementary Christmas Program scheduled for December 20 at 7:00 p.m. • Mr. Gerbers announced that high school finals are this week on Wednesday through Friday. February 7, 2018 a motivational speaker will be coming to talk with the students, followed by an evening concert.
			9. BUSINESS MANAGER/TREASURER’S REPORT <ul style="list-style-type: none"> • Mrs. Byler mentioned auditors have finished up and exit conference has been postponed until January 10, 2018. Ready to finish out December and begin the end of year process. Hope to have end of year reports ready for the January meeting.
			10. SCHOOL BOARD MEMBER COMMENTS –
JH	RG	4-0	11. ADJOURNMENT at 8:10 p.m.

**Upcoming Events:
January 15, 2018: Regular Board Meeting at 6:30 p.m.**

Respectfully submitted,

Hamilton Community Schools

Board of School Trustees

Mark Gould, President

Robert Gaff, Vice President

Lee Stoy, Secretary

Jeremy Hill, Member

Stacy Shull, Member

*Memorandum of Meeting reflects date, time and location of meeting; members of the governing body recorded as either present or absent; general substance of all matters discussed, proposed, decided; record of all votes taken, by individual members if there is a roll call.