

**Board of School Trustees Regular Meeting Minutes  
Hamilton Community Schools  
903 South Wayne Street  
Hamilton, IN 46742**

**Date Posted:** May 10, 2017

**Meeting Date:** May 17, 2017

**Meeting Time:** 6:30 p.m.

**Location:** Board Room, Hamilton Jr./Sr. High School

**\*MEMORANDUM OF MEETING**

**Those present representing the Hamilton Community Schools Board of School Trustees:** President, Mark Gould; Vice President, Robert Gaff; Members, Jeremy Hill and Stacy Shull.

**Absent:** Secretary, Lee Stoy;

**Representing the administration:** Superintendent, Dr. Nicole Singer; Treasurer, Robin Byler; and Jr./Sr. High School Principal, Chris Gerbers.

**Visitors in attendance were:** Jade Bacon of Hamilton News, Emeline Rodenas of KPC News, and Claudia Weesner, parent.

<u>Motion made by</u>	<u>Second</u>	<u>Vote</u>	
			1. CALL TO ORDER by Mr. Gould at 6:30 p.m.
RG	JH	4-0	2. APPROVAL OF AGENDA
			3. PATRON PARTICIPATION - None
RG	JH	4-0	4. CONSENT AGENDA a. Claims Docket b. Approval of Minutes i. Executive Session April 17, 2017

RG	JH	4-0	<ul style="list-style-type: none"> <li>ii. Regular Meeting April 17, 2017</li> <li><b>iii. Work Session April 17, 2017 (addition to Agenda)</b></li> <li>c. Personnel Report <ul style="list-style-type: none"> <li><u>New Hires</u> <ul style="list-style-type: none"> <li>i. Julie Nusbaum, Junior High Academic Coach, \$584.62</li> <li>ii. Debbie Sherck, High School Academic Coordinator, \$876.93</li> <li>iii. Debbie Sherck, Junior High School Academic Coordinator, \$438.47</li> <li>iv. Stephanie Noyes, Elementary Secretary, 215 days at \$15.12/hour, effective July 1, 2017</li> <li>v. Kiley Nafziger, Summer School Bus Driver, Rate of pay to be determined upon ridership and as outlined in the 2016-2017 Transportation Handbook</li> <li>vi. Dawn Shank, Summer School Cafeteria, \$11.98 per hour</li> </ul> </li> <li><u>Resignations</u> <ul style="list-style-type: none"> <li>i. Stephanie Noyes, Elementary Teacher, effective June 30, 2017</li> <li>ii. Orry Moughler, HS Social Studies Teacher, effective June 30, 2017</li> </ul> </li> <li><u>Retirements</u> <ul style="list-style-type: none"> <li>i. LuAnne Letizia, Elementary Teacher, effective June 30, 2017</li> <li>ii. Deborah Herkenhine, Elementary Secretary, effective June 30, 2017</li> <li>iii. Galen Beachy, High School Science, effective June 30, 2017</li> <li>iv. Susan Stackhouse, High School English, effective June 30, 2017</li> <li>v. Dennis Gilbert, Bus Driver, effective June 30, 2017</li> </ul> </li> </ul> <p>Mr. Gould commented losing a lot of experience with those retirements and have served this community very well and we wish them a lot of luck. Dr. Singer added about of 150 years of experience. The retirees are doing a wonderful job working with their replacements.</p> <ul style="list-style-type: none"> <li><u>Leaves</u> <ul style="list-style-type: none"> <li>i. Rachel Etzler, Elementary Teacher, FMLA Leave commencing on August 8, 2017 and ending on September 11, 2017.</li> </ul> </li> </ul> </li> </ul>
RG	JH	4-0	<ul style="list-style-type: none"> <li>d. Receipt of Funds <ul style="list-style-type: none"> <li>i. Class of 2018, Judith Manahan, \$50.00</li> <li>ii. Class of 2017, Plastic Processors, \$500 applied towards the Senior trip to Cedar Point.</li> </ul> </li> </ul>
			5. NEW BUSINESS

RG	JH	4-0	a. Summer School Instructors – Jen Holden, Laura Hoard, Sean Wagner and Monica Farnham. They will be paid \$25.00/hour unless otherwise noted, for each day of summer school instructed, not to exceed 20 days, collectively. Mr. Gerbers commented students will be using the Grad Point Program.
RG	JH	4-0	b. Senior Class Trip to Cedar Point, May 26, 2017 – Leave Hamilton 7:00 a.m. and return 11:00 p.m. Students will pay for entry to park and Class of 2017 ECA will cover transportation costs.
RG	SS	4-0	c. Hamilton Community Schools AIMS – Adoption of AIMS to assist with strategic planning and marketing endeavors to guide the board and administration in the decision making process. List of AIMS include: 1. Safe and Caring Community and Environment; 2. Achieving Excellence; 3. Effective Use of Resources; and 4. Accountability for Growth. Mr. Gould commented that is a good idea to get everyone focused and aligned moving forward.
SS	JH	4-0	d. Elementary Student Handbook – Dr. Singer commented another change will be made to the handbook stating that parents need to call in by 9:30 a.m. to report student absents.
RG	JH	4-0	e. Junior/Senior High Student Handbook
RG	JH	4-0	f. Contract Signing Bonuses – Title II funds were secured to be used for promotion, retention and recruitment of teachers as well as professional development. Approval of a one-time signing bonus of \$75.00 (stipend) for teachers who sign and return their 2017-2018 contract on or before May 26, 2017.
RG	SS	4-0	g. Summer Professional Development Stipends – Title II funds to be used for professional development. Approval of a one-time stipend for teachers who attend district sponsored professional development at the rate of \$75.00/day for participation. Plan to have two half day sessions of Google Classroom training, and August 1-2 a national presenter will present on “Differentiated Instruction”.
			h. Discussion of Hamilton Community Schools Mission/Vision Statement(s) –Discussion of ideas for mission statement and/or vision moving forward. After some brainstorming, members ended with the version of a vision statement to include “Small School, Small Town,” and some version of using the terms of “big dreams”, “big opportunity”, ‘turning dreams into opportunity’... Mission/Vision Statements will be revisited at the June meeting.
			i. Second Reading of NEOLA Policies Vol. 28 Nos. 1 & 2 (see attached) – Took a closer look at changes in Revised Policy – Vol. 28, No.2 ,Program 2421, Career and Technical Education Program and Finances, 6111 Internal Control Standards and Procedures.
6. SUPERINTENDENT’S REPORT			

			Dr. Singer shared 96% of 3 <sup>rd</sup> Grade students passed I-Read and 4% will be remediated. This is the same percentage as last year. We are estimated to receive a reimbursement of \$4,881.06 for the Summer School costs. Dr. Singer shared state funding information and projected cash flow of the general fund. She estimated the amount of the projected school funding from state funding at a loss of 13% in 2017 and by 2019 there could be a loss of 39% of school funding from 2016 funding levels. Dr. Singer indicated Title I calculators project a loss of \$20,000 for 2018 of Title 1 funds and in 2019 \$98,000 loss of funds. This year we received \$189,000 in 2017 for our Title 1 program. There are concerns of future funding losses because this directly support the academic instruction of our students. On a good note our enrollment is up 2% from February count. Dr. Singer stated the corporation has been very proactive in the approach to financial planning. She also stated HCS will participate in free water testing for lead.
			7. ADMINISTRATORS' REPORT Mr. Gerbers commented at Girls Track Sectionals, Kirstin Comment ran the 400, won, and has advanced to Regionals. Boys Track Sectionals tomorrow, Softball Sectionals Monday, May 22, and Baseball Sectionals May 25. Retirement Dinner tomorrow night, May 18. All are invited to attend. HS End of Year Awards for students on Wednesday, May 24 at 1:45, finals are May 23-25, and graduation June 2 <sup>nd</sup> at 7:00 p.m. Lastly, Summer School session begins June 5 and ends June 30.
			8. BUSINESS MANAGER/TREASURER'S REPORT Mrs. Byler reported beginning on working the 2018 Budget, closing out April and beginning May.
			9. SCHOOL BOARD MEMBER COMMENTS Mr. Gaff asked if there are any project on the books for summer. Dr. Singer responded, remodeling of the clinic and putting a ramp to the playground to make them ADA accessible.
JH	RG	4-0	10. ADJOURNMENT at 7:13 p.m.

**Upcoming Meetings:  
June 19, 2017: Regular Board Meeting at 6:30 p.m.**

Respectfully submitted,

Hamilton Community Schools  
Board of School Trustees