

**Board of School Trustees Regular Meeting Minutes
Hamilton Community Schools
903 South Wayne Street
Hamilton, IN 46742**

Date Posted: April 10, 2017

Meeting Date: April 17, 2017

Meeting Time: 6:30 p.m.

Location: Board Room, Hamilton Jr./Sr. High School

***MEMORANDUM OF MEETING**

Those present representing the Hamilton Community Schools Board of School Trustees: President, Mark Gould; Vice President, Robert Gaff; and Member, Jeremy Hill.

Absent: Secretary, Lee Stoy and Member, Stacy Shull

Representing the administration: Superintendent, Dr. Nicole Singer; Treasurer, Colleen Karas, Corporation Secretary, Elementary school Principal, Greg Piatt; Jr./Sr. High School Principal, Chris Gerbers; and Jr./Sr. High School Dean of Students, Justin Hoard.

Visitors in attendance were:

<u>Motion made by</u>	<u>Second</u>	<u>Vote</u>	
			1. CALL TO ORDER by Mr. Gould at 6:34 p.m.
RG	JH	3-0	2. APPROVAL OF CONSENT AGENDA
			3. Public Hearing on Additional Appropriation for Rainy Day – Dr. Singer presented the need for additional appropriations of \$175,000 to the Rainy Day funds. There is a need of funds for anticipated budget expenses. Mr. Gould commented this request will help going forward but, more cost savings will need to be done.

			4. PATRON PARTICIPATION – None
RG RG	JH JH	3-0 3-0	5. CONSENT AGENDA a. Claims Docket b. Approval of Minutes i. Executive Session March, 20, 2017 ii. Regular Meeting March, 20, 2017 c. Personnel Report <ul style="list-style-type: none"> • Approval of Minde Raney, JH Girls Basketball Coach \$1,607.72 • Approval of Logan Lindsley, JH Track and Field Coach \$1,169.24 • Approval of Kelly Shafer, Director of Technology, effective June 5, 2017 at the rate of \$42,000.00 yearly. • Approval of Eric Buss, High School Instructional Assistant • Resignation of Faye Stephens, Cafeteria Manager, effective June 2, 2017 • Resignation of Tabitha Pittman, School Nurse, effective April 28, 2017 • Resignation of Matt Holcomb, Elementary PE, Jr./Sr. HS PE & Health, and ECA positions effective June 30, 2017 • FMLA leave for Kristyn Watkins, Approximately April 14 – May 26, 2017 d. Receipt of Funds <ul style="list-style-type: none"> • Approval of Donation from Lilly Endowment Comprehensive Counseling Grant, \$30,000 • Approval of a Book Donation to Elementary Library, Colleen Holman, Steuben County Farm Bureau • Approval of Donation from Dr. Theresa Smith, \$350.00 for Academic Competition Costs.
RG	JH	3-0	
RG	JH	3-0	6. NEW BUSINESS a. Approval of Course Offerings and Schedule for Summer School Jr./Sr. High school will offer several courses in the following content areas: English, Social Studies, Mathematics, and Science b. Approval of Grade 3 Field Trip to Sauder’s Village; Archbold, OH on May 9, 2017, 8:15 a.m. – 2:30 p.m. c. Approval of High School Field Trip to Cedar Point on Tuesday, May 30, 2017, students will cover cost of admission and Music ECS will cover transportation costs.
RG	JH	3-0	
RG	JH	3-0	
RG	JH	3-0	

RG	JH	3-0	d. Approval of Zoology and Biology 104 field trip to Toledo Zoo; Toledo, OH, May 15, 2017, 7:45 a.m. – 5:00 p.m.
RG	JH	3-0	e. Approval of Additional Rainy Day Appropriation of \$175,000 to cover anticipated budget expenses.
JH	RG	3-0	f. Approval of NEOLA Policies Vol. 26 Nos. 1 & 2
RG	JH	3-0	g. Approval of 2017-2018 School Start Time: Elementary School 8:15 a.m. – 3:05 p.m. Jr./Sr. High School 8:10 a.m. – 3:10 p.m. Staff 7:20 a.m. – 3:20 p.m. No Early Release Wednesday Mr. Gould commented for next year to track student achievement to see if the time change had an effect. Mr. Gaff added to also track attendance and tardies. Dr. Singer stated the tracking some of the core content achievement in English and Math may be an option.
			7. SUPERINTENDENT’S REPORT Dr. Singer stated that Hamilton Community Schools Teachers’ Master Contracts were all compliant. School enrollment increased by five students, fall students 329 and spring students 334. She shared an article stating that Lakeland School was named “New Tech National Demonstration Site” and Mr. Gerbers was instrumental in making this happen. Students in grades K-9 will attend a demonstration from the DNR on ATV Safety. The assembly is scheduled for May 11, 2017.
			8. ADMINISTRATORS’ REPORT <ul style="list-style-type: none"> Mr. Piatt commented that IREAD scores will be coming soon. Teachers and students feel very positive about great results. ISTEP round 2 will begin tomorrow and run for two weeks with the third week set aside for make-up testing. Summer School Program with Steuben County Literacy is in the works for the month of June. Program will include Math, Reading, and food served for breakfast and lunch. Mr. Hoard shared exciting news, Jericho Harden just signed with St. Frances University and will be a part of their track team as hurdles and high jumper. Girls Softball will play their first home game in three years on Friday, April, 21. Buffalo Wild Wings in Angola is under renovations and is looking for Hamilton Sports Memorabilia, spread the word. Emma Gaff has volunteers to coordinate the “Strike Out Cancer” baseball and softball. May 18 & 19 ball games have been chosen for this event. Lastly, Mr. Hoard reported that Hamilton Athletics program has increased 35% involvement.

			<ul style="list-style-type: none"> Mr. Gerbers reported Graduation will be on Friday, June 2, 2017 at 7:00 p.m. 2017 Prom will be held at Hamilton Community Schools and After Prom will held at YMCA in Angola on April 22. Senior students have organized a “Mock Accident” to be held on Friday, April 21st for students and staff at 8:45 a.m. Julie Dorton, Art Teacher and students have participated in 2017 “Paint the Plow” Campaign. They have painted a patriotic mural to represent Hamilton Community Schools. IMPACT will be closed on Friday, April 21 due to 80 students participating at “Skill Competition” in Indy. Congratulations to Jerico Harden and Maggie Ingledue, for representing Hamilton High School. Congratulation to our JH Band, of five members, who brought home a “Concert Band” Gold Star Rating at ISSMA. ISTEP begins this week. Current job posting are for Math, Business, and Varsity Head Basketball Coach.
			9. BUSINESS MANAGER/TREASURER’S REPORT - None
			10. SCHOOL BOARD MEMBER COMMENTS – Mr. Hill suggested that the “Mock Accident” be made know to the community. Dr. Singer will have a message sent out through Alert Solutions to all staff and all parents. Mr. Gaff would like the DNR contact to organize “Intro to Fishing” classes for the town.
RG	JH	3-0	11. ADJOURNMENT at 7:29 P.M.

**Upcoming Meetings:
Wednesday May 17, 2017: Regular Board Meeting at 6:30 p.m.**

Respectfully submitted,

Hamilton Community Schools
Board of School Trustees