

**Board of School Trustees Regular Meeting Minutes  
Hamilton Community Schools  
903 South Wayne Street  
Hamilton, IN 46742**

**Date Posted:** December 30, 2016

**Meeting Date:** January 9, 2017

**Meeting Time:** 6:30 p.m.

**Location:** Board Room, Hamilton Jr./Sr. High School

**\*MEMORANDUM OF MEETING**

**Those present representing the Hamilton Community Schools Board of School Trustees:** President, Mark Gould: Vice President, Robert Gaff: Secretary, Lee Stoy: Members, Jeremy Hill and Stacy Shull.

**Absent:** None

**Representing the administration:** Superintendent, Dr. Nicole Singer; Treasurer, Robin Byler; Elementary Principal, Greg Piatt; Jr./Sr. High School Principal, Chris Gerbers; and Jr./Sr. High School Dean of Students, Justin Hoard.

**Visitors in attendance were:** Jade Bacon, Jerry Shull, Tina Bosse, and Mariah Miller

<u>Motion made by</u>	<u>Second</u>	<u>Vote</u>	
JH LS RG	LS SS SS	5-0 5-0 5-0	1. CALL TO ORDER by Mr. Gould at 6:30 p.m. <u>Election of Officers:</u> Mark Gould as President Robert Gaff as Vice President Lee Stoy as Secretary
RG	JH	5-0	2. APPROVAL OF <b>REVISED</b> CONSENT AGENDA
			3. PATRON PARTICIPATION - None

RG	JH	5-0	<p>4. CONSENT AGENDA</p> <ul style="list-style-type: none"> <li>a. Claims Docket</li> <li>b. Approval of Minutes <ul style="list-style-type: none"> <li>i. Executive Session, December 12, 2016</li> <li>ii. Regular Meeting, December 12, 2016</li> </ul> </li> <li>c. Personnel Report</li> <li>d. Receipt of Funds from Outlet Shoppes at Fremont</li> </ul>
RG	JH	5-0	<p>5. NEW BUSINESS</p> <ul style="list-style-type: none"> <li>a. Appointment of School Corporation Legal Counsel – <b>Mr. Benjamin Ice, LLP of Barrett-McNagny</b></li> <li>b. Appointment of School Corporation Treasurer – <b>Mrs. Robin Byler</b></li> <li>c. Appointment of School Corporation Deputy Treasurer – <b>Mrs. Cheri Dove</b></li> <li>d. Establishment of Bond for School Corporation Treasurer and School Corporation Deputy Treasurer – <b>Bonds in the amount of \$50,000 for Mrs. Byler and \$25,000 for Mrs. Dove</b></li> <li>e. Appointment of Finance Committee – <b>School Board as a whole</b></li> <li>f. Appointment of ISBA Delegate – <b>Mr. Mark Gould</b></li> <li>g. Appointment of Teacher Contract Negotiation Committee - <b>Mr. Jeremy Hill and Mr. Robert Gaff</b></li> <li>h. Establishment of Schedule of Board Meetings for the period of January 1 - December 31, 2017</li> <li>i. Approval ECA Fund Listings <b>change fund Art to HS Art</b></li> <li>j. Approval of Credit Card Resolution <b>Three cards. Superintendent, Treasurer, and Athletic Director, credit line not to exceed \$25,000</b></li> <li>k. Approval of Facility Use Agreement - <b>American Red Cross renew our shelter facility agreement</b></li> <li>l. <del>Approval of Non-Certified Staff Handbook</del> – <b>Tabled, review with attorney</b></li> <li>m. <del>Approval of Non-Certified Staff Stipend</del> – <b>Tabled until February Meeting</b></li> </ul> <p><b><u>Additions to Agenda</u></b></p> <ul style="list-style-type: none"> <li>n. Appointment of TIF District Representative – <b>Mr. Robert Gaff</b></li> <li>o. Appointment of Park’s &amp; Recreational Board Authority – <b>Mr. Robert Gaff</b></li> <li>p. Approval of Performance Grant Stipend</li> </ul>
RG	LS	5-0	
RG	JH	5-0	
RG	JH	5-0	
RG	JH	5-0	
JH	SS	5-0	
LS	RG	5-0	
LS	RG	5-0	
RG	JH	5-0	
LS	JH	5-0	
RG	JH	5-0	
RG	LS	5-0	
RG	LS	5-0	
LS	JH	5-0	
LS	SS	5-0	
RG	JH	4-1-0 MG Abstained	

			<p>February 20<sup>th</sup> will be used as a make-up day for December 12<sup>th</sup>, ISBA- Board Training volunteers Mr. Gould and Mr. Gaff will attend the upcoming sessions. Plan to apply for a Title II Grant of \$14,000 to be used for attracting teachers, professional development, retraining teachers, and allow time for Instructional Coach and teacher time to look over student test scores.</p> <p>ISTEP Session 1 test window is February 27 – March 10 and Session 2 test window will be April 17 – May 5. Attendance is important during these test periods and students are encouraged to schedule appointments dates outside of test windows.</p>
			<p><b>7. ADMINISTRATORS’ REPORT</b></p> <p>Mr. Gerbers reported a State grade of “C” for the Jr./Sr. High School. Looking at ways to improve. Art Department High School and Jr. High School sent entries to the Fremont Outlet Shoppes <i>Holiday Art Contest</i>. High School students won \$500 and Jr. High School 7<sup>th</sup> grade students took 2<sup>nd</sup> winning \$250. Quarter 2/Semester 1 Awards Program scheduled for January 13<sup>th</sup> in the Main gym at 2:30 p.m. Anti-Bullying program “Get Schooled” sponsored by Remedy Live has been scheduled for January 26<sup>th</sup> in the Main gym at 8:30 for students in grades 7-12. Talks about destructive decisions and let student know that there is help out there. Program is high energy and tailored to our needs.</p> <p>Mr. Hoard reported on upcoming events: January 10-14 - NECC Tourney, January 20 - Homecoming, January 27 - Senior Night, a triple header night against Angola, January 28 – Semi Formal Dance, and February 3 – Girls Sectionals begin at Blackhawk Christian in Fort Wayne.</p> <p>Mr. Piatt reported a State grade of “B” for the Elementary School, up from a “D”, staff will continue to make improvements. As a corporation, Hamilton Community Schools received a “C” grade. NWEA Winter Testing is underway, and Quarter 2 Academic Awards assembly will be held on January 13 in the Elementary gym at 1:30 p.m.</p>
			<p><b>8. STAFF REPORTS</b></p>
			<p><b>9. TREASURER’S REPORT</b></p>
			<p><b>10. SCHOOL BOARD MEMBER COMMENTS</b></p>

RG	SS	5-0	11. ADJOURNMENT at 7:16 p.m.

**Upcoming Meetings:  
February 20, 2017: Regular Board Meeting at 6:30 p.m.**

Respectfully submitted,

Hamilton Community Schools  
Board of School Trustees